



# FACT SHEET

## INBOUND EXCHANGE PROGRAM

Odd Semester 2025-2026

**TELKOM UNIVERSITY**

Jl. Telekomunikasi No 1 Terusan Buah Batu,  
Bandung, West Java, Indonesia, 40257

# INSTITUTION DETAILS

## **Telkom University Main Campus**

Jl. Telekomunikasi No 1 Terusan Buah Batu, Bandung, West Java, Indonesia, 40257

## **Telkom University Jakarta**

Jl. Daan Mogot KM.11, RT.1/RW.4, Kedaung Kali Angke, Cengkareng, West Jakarta, DKI Jakarta, Indonesia 11710

## **Telkom University Surabaya**

Jl. Ketintang No.156, Gayungan, Surabaya, West Java, Indonesia 60231

## **Telkom University Purwokerto**

Jl. DI Panjaitan No.128, Karangreja, Purwokerto Kidul, Banyumas Regency, Central Java, Indonesia 53147

# ABOUT THE UNIVERSITY

Telkom University as the Best Private University in Indonesia has grown rapidly to actualize its vision to become a Global Entrepreneurial University. Fast growth of ICT combined with the cultural diversity of Indonesia leads Telkom University to focus on ICT based education and research in the field of engineering, business, and creative industry.

Telkom University is a home for more than 30.000 students from all over Indonesia and from more than 60 countries who have received education in more than 40 study programs in the fields of Engineering, information system, management, business, arts, and design.

# EXCHANGE OFFICE DETAILS

## Exchange Office

International Office Telkom University

## Mailing Address

Telekomunikasi Street No 1, Terusan Buah Batu, Bandung, West Java, Indonesia, 40257

## Mailing Address

info@io.telkomuniversity.ac.id

internationaloffice@telkomuniversity.ac.id

internationaladmission@telkomuniversity.ac.id

## Phone

+62 813-2112-3400

## Website

io.telkomuniversity.ac.id

# IMPORTANT DATES

## Nomination Deadline

Odd Semester: 30 June 2025

## Application Deadline

Odd Semester: 20 July 2025\*Student can still discuss courses selection untill August 2025

## Announcement

Odd Semester: 31 July 2025

## Course Registration

Odd Semester: August-September 2025

## Academic Period

Odd Semester: 15 September 2025 – 31 January 2026

# APPLICATION PROCEDURES

1. **Students must be nominated by home university**
2. **Students make a registration to our application portal:**  
[io.telkomuniversity.ac.id/admission](https://io.telkomuniversity.ac.id/admission)
3. **Students submit all required documents to the application portal**
4. **Students send list of courses selection to email:**  
[internationaladmission@telkomuniversity.ac.id](mailto:internationaladmission@telkomuniversity.ac.id)

## AVAILABLE COURSES

List of courses will be available in August 2025\*Students are highly recommended to contact International Office Telkom University to make sure the updated courses offered

## RESTRICTED COURSES

- Students can choose courses maximum of 20 credits from maximum of two different study programs.
- Students are not allowed to choose prerequisite courses

## GPA REQUIREMENT / LANGUAGE

Students must have good academic performance as well as good communication skills: Indonesian and English Language skills (EPrT  $\geq$  500, TOEFL ITP  $\geq$  500, IELTS  $\geq$  6, Duolingo  $\geq$  100)

# GRADING SYSTEM

Course Score Value (NSM)	Course Value (NMK)
80 < NSM	A
70 < NSM ≤ 80	AB
65 < NSM ≤ 70	B
60 < NSM ≤ 65	BC
50 < NSM ≤ 60	C
40 < NSM ≤ 50	D
NSM ≤ 40	E

## TUITION FEES

	Tuition Fee	Health Insurance
Partner University	Reciprocal	IDR 152,500.00
Non-partner University	IDR 18,000,000	IDR 152,500.00

## ELIGIBILITY

1. Applicant must be an active student in home university
2. Applicant must be nominated by home university (by request program only)
3. Applicant must have good academic performance as well as good communication skills (Indonesian and English Language skills).

# DOCUMENT REQUIRED

## EXCHANGE / CREDIT EARNING

1. Scan of Passport
2. Scan of latest University Transcript
3. Personal Statement/Motivation Letter
4. Formal Photo with red background
5. Statement of compliance to the rules & regulations

## EXPENSES

### Approximate Living Expenses

IDR 3,000,000.00 / MONTH

## ACCOMMODATION

### On-Campus Housing / Dormitory

IDR 3,500,000.00/semester

### Off-Campus Housing

The fees are different for different types of rooms and residences which can range from IDR 1,000,000.00/month to IDR 2,000,000.00/month



## Administration and Immigration Fee

Telkom University will handle the process of study permit and visa application.

## VISA

Study visa (e-visa) can be applied online to the Ministry of Law and Human Rights, Republic of Indonesia.

## VISA FEE

Type of Visa: E30B-Undergraduate

VisaDuration: 1 years (extendable)

Price: IDR 6,000,000.00

## INSURANCE

During the study at Telkom University, international students must own health insurance and travel insurance. Telkom University provides health insurance named Telkomedika (IDR 152,500.00/semester) that can be used in Telkom University clinic and other healthcare facility affiliated with Telkomedika. We encourage student to have international insurance during their study in Telkom University

## DEPENDENTS

International student is not allowed to bring any dependents such as family and relatives. Telkom University will not responsible for the dependents sponsorship.

# SERVICES

## PRE-ARRIVAL

International students will be assisted during the admission process (online application, documents submission). Once the LoA has been issued, International Office of Telkom University will hold the Pre Arrival Session to inform students in terms of Study Permit, Visa Application, Pick-Up arrangement and accomodation.

## Arrival & Departure

International student will be picked up and escorted to Telkom University and or their accomodation. Welcoming party will be held as our official welcome at Telkom University, as well as a Farewell party at the end of the program.

# MONITORING

## ACADEMIC

Academic : Every exchange student will be assigned with an academic advisor who will provide academic guidance and supervision.

## PERMIT

International Office will help the international students to extend the study permit and stay permit

## BUDDY

A buddy will be appointed to assist an international student with campus life and life in Indonesia.



# ORIENTATION

## ACADEMIC

International student will be invited to the campus orientation session at the beginning of the program, including campus life, academic system, and student activities.

## NON-ACADEMIC

International Office will hold the orientation session for non-academic life covering the introduction to the local cultures (Do and Don't)

## STUDENTS WITH DISABILITIES

Students with special need require various adjustments throughout the study process and in the study environment because they inevitably encounter obstacles which prevent or impair their full and efficient inclusion and participation in the study process. Thus, in the admission process, students will be asked this issues to help us serve you based on your condition.

Most buildings in Telkom University are equiped with disabilities friendly such as wheelchair access, guiding block, and accessible toilet. In addition, Telkom University provides "wellness center".

# CONTACT INFORMATION

## HEAD OF INTERNATIONAL OFFICE

**Ms. Indah Fajarwati, S.E, M.M**

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Email: indahf@telkomuniversity.ac.id

## INTERNATIONAL MOBILITY

**Assistant Manager**

**Ms. Novie Susantie**

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**The STAFFS**

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**Mr. Taufiq Gilang Adhitama**

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## INTERNATIONAL SERVICES

**Assistant Manager**

**Ms. Mefty Septiani**

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**The STAFFS**

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