



INSTRUCTIONS FOR MANUSCRIPT PROPOSERS
(for printed and e-editions)

1. The manuscript proposer may be the University of Sarajevo's organizational unit, i.e. its Teaching-Scientific/Artistic Council, Expert Departments at the Rectorate and sub-organizational units at the University of Sarajevo (for the Special editions only).
2. The proposal made by member institutions (accompanying document) should contain:
 - a) the name of the proposer
 - b) name and surname of the author
 - c) the title of manuscript
 - d) indicated edition type (University edition/Special edition/Project publications)
 - e) for University editions only - indicated type (printed or electronic)
3. **The manuscript (proofread, designed and technically edited) is to be sent in electronic form (PDF) to the following e-mail address: izdavacka.djelatnost@unsa.ba**
4. **The member institution's proposal with accompanying documentation is submitted to the University of Sarajevo Registrar Office, namely:**
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- for printed editions before being sent to the printing facility,
 - for electronic editions, the publisher is obliged to send the manuscript prepared in accordance with the **INSTRUCTIONS FOR AUTHORS** to the e-mail address izdavacka.djelatnost@unsa.ba so it would be stored on the platform, and thus obtain the conditions for issuing a CIP catalog record. After NUB BiH assigns the CIP and ISBN number for the electronic publication, the publisher is obliged to highlight them on the final version of the manuscript and send it again to the specified email for final storing on the platform www.ebooks.unsa.ba.
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